

Fully funded courses available to enrol on today



Lancaster & Morecambe College

Leading Lancashire CMI Management Courses

Lancaster & Morecambe College have successfully secured European Social Funding to support employees of Lancashire based SMEs to develop certified **Chartered Management Institute** leaders, through inspiring development training in the workplace. The aim of our Leadership & Management training is to help new, developing and aspiring managers to gain management skills and develop their leadership skill set to inspire their team to achieve successful results. All of these course are delivered in the Employer Hub at Lancaster & Morecambe College, **refer to our website for dates and times.**

CMI Level 3 Awards

Unit 301 – Principles of Management & Leadership

Being equipped with the knowledge, skills and behaviours to manage and lead effectively is essential if an individual and their organisation are to succeed. This unit has been designed for learners who want to develop or sharpen their professional edge and enhance personal effectiveness.

Unit 321 - Managing Own Personal & Professional Development

In order to meet the demands of an ever changing workplace, individuals need to ensure they continue to update and develop their knowledge and skills. Planning for personal and professional development ensures greater opportunities for success. The purpose of the unit is to support the manager to identify the benefits of engaging in personal and professional development. By using the knowledge gained, a meaningful development plan will be created to support them to become an effective manager in the workplace

Unit 313 - Developing & Sharing Good Practice

Developing and sharing good practice enables individuals and organisations to develop and increase their potential to exceed personal and organisational expectations. This unit explores how good practice can be developed, maintained, adopted and shared with stakeholders.

Unit 306 - Principles of Diversity & Inclusion

This course focuses on applying the principles of diversity and inclusion working practices in line with organisational and legal frameworks. This knowledge will improve the productivity and well being of staff and impact positively on the experience of your customers.

Unit 307 - Developing the Knowledge, Skills & Abilities of the Individuals & Teams

A skilled and adaptable workforce is a collective group of people equipped with the knowledge, skills and abilities to achieve and exceed objectives. This unit aims to support managers to identify and select innovative development opportunities.



lmc.ac.uk/employers/leading-lancashire or LMCBusinessAdminTeam@lmc.ac.uk

Leading Lancashire is part-funded by the European Social Fund



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LEADERSHIP AND
MANAGEMENT DEVELOPMENT**

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CMI Level 5 Awards

Unit 513 – Managing Projects to Achieve Results

The ability to manage projects is a vital skill for all managers. This unit focuses on the knowledge and skills required to manage projects successfully and overcome problems and challenges. It requires you to evaluate the methods and tools for planning tasks and activities, as well as knowing how to implement and manage project activities, build stakeholder relationships, manage resources and risk, monitor progress and report on outcomes.

Unit 514 – Managing Change

Change is inevitable if an organisation is to maintain competitiveness and currency of practice. This unit is designed to enable the learner to evaluate the types and reasons for change within organisations and be able to select and apply theoretical models for its management.

Unit 507 - Coaching & Mentoring

Coaching and mentoring are proven techniques used to enhance the skills, knowledge, talents and potential of individuals as part of an organisational learning and development strategy. This unit explores the principles and practices of delivering coaching and mentoring, and the impact these techniques can have in the development of a high-performance culture.

Additional Leadership and Management courses on offer:-

Business Improvement Techniques

Managing Change and Instilling Resilience

Business Planning and Leadership

Introduction to the Role of HR

Developing your Leadership Skills and Knowledge

Presentation and Training Techniques

Leading Performance and Innovation using Reflective Practice

Excel for Managers

Managing Data and Information Using Pivot Tables and Excel

Resolving and Managing Conflict

Leadership and Organisational Culture

A Leader's Guide to Coaching for Performance

Managing Projects to Achieve Results

Time Management



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