



Funded by  
UK Government

**MULTIPLY**

EMPLOYER  
**HUB**  
@LMC



Lancaster &  
Morecambe  
College

# Upcoming Training Courses

Funded through the UK Shared Prosperity Fund

## DIGITAL SKILLS

### Excel Beginners\*

16 April 2025, 9:30am - 4pm • June 2025, 9:30am - 4pm  
25 June 2025, 9:30am - 4pm • 5 June 2025, 9:30am - 4pm

### Excel Intermediate\*

24 April 2025, 9:30am - 4pm • 17 June 2025, 9:30am - 4pm  
10 July 2025, 9:30am - 4pm

### Excel Advanced\*

20 May 2025, 9:30am- 4pm • 22 July 2025, 9:30am - 4pm

### Google for Business

27 May 2025, 10am-4pm

### Mailchimp for Business

23 June 2025, 10am-4pm

### How to Content Plan for Business

26 June 2025, 10am-4pm

### Social Media Overview of the Platforms

26 September 2025, 10am-4pm

### Facebook for Business

3 October 2025, 10am-4pm

### How to Create and Run Adverts on Facebook

26 November 2025, 10am-4pm

### Linkedin for Business

3 December 2025, 10am-4pm

Q Qualification course

\* Charges may apply for this course please contact us for funding eligibility

For further information

[ukspf@lmc.ac.uk](mailto:ukspf@lmc.ac.uk) • 01524 521223 • [lmc.ac.uk](http://lmc.ac.uk)



Funded by  
UK Government

**MULTIPLY**

EMPLOYER  
**HUB**  
@LMC



Lancaster &  
Morecambe  
College

## Staying Safe On-Line

23 April 2025, 1pm - 3pm

## HEALTH & WELLBEING

### Changing the way Cancer is Navigated in the Workplace

28 April 2025, 9am-1pm • 23 June 2025, 9am-1pm • 5 August, 2025, 9am-1pm

### Food Safety in Catering Level 2 Award

10 April 2025, 9:30am - 4pm • 22 April 2025, 9:30am - 4pm  
7 May 2025, 9:30am - 4pm

### Allergen Awareness

15 April 2025, 9:30am - 4pm • 6 May 2025, 9:30am - 4pm

### Mental Health Champion

Contact us to register for the waiting list

### Mental Health Award

Contact us to register for the waiting list

## CAREER DEVELOPMENT

### Leadership & Organisational Culture

24 June 2025, 9am-1pm

### Thinking Strategically

6 May 2025, 10.30am-2.30pm

### Time Management

22 July 2025, 9am - 1pm

### System Thinking

17 June 2025, 1pm-5pm

 Qualification course

\* Charges may apply for this course please contact us for funding eligibility

For further information

[ukspf@lmc.ac.uk](mailto:ukspf@lmc.ac.uk) • 01524 521223 • [lmc.ac.uk](http://lmc.ac.uk)



Funded by  
UK Government

**MULTIPLY**



Lancaster &  
Morecambe  
College

## **Team Building**

12 August 2025, 10am - 1pm

## **Emotional Intelligence**

30 April 2025, 10am-3pm

## **Train to Train**

9 June 2025, 9am - 3pm

## **Business Start Up (Day 1)**

7 May 2025, 9am-1pm

## **Business Start Up (Day 2)**

3 June 2025, 9am-1pm

## **Introduction to Bookkeeping** (over 3 sessions)

9, 16 & 23 May 2025, 9.30am-12.30pm

## **Organisational Psychology**

5 June 2025, 1pm-5pm

## **Appraisal Skills**

6 June 2025, 9am-2pm

## **Recruitment Skills**

9 May 2025, 10-3pm

## **Encouraging Gen Z to thrive in the Workforce**

11 June 2025, 10am-3pm

## **Supporting Multi Generational Workforce**

21 May 2025, 10am-3pm

Q Qualification course

\* Charges may apply for this course please contact us for funding eligibility

For further information

[ukspf@lmc.ac.uk](mailto:ukspf@lmc.ac.uk) • 01524 521223 • [lmc.ac.uk](http://lmc.ac.uk)



Funded by  
UK Government

**MULTIPLY**

EMPLOYER  
**HUB**  
@LMC



Lancaster &  
Morecambe  
College

## **CMI Chartered Marketing Institute Level 5** Q

### **Unit 501 Principles of Management & Leadership in an Organisational Context** (over 4 sessions) Q

1 May, 15 May, 27 May, 10 June 2025, 9am - 1pm

### **CMI Unit 514 Managing Change** (over 3 sessions) Q

19 June 9am - 1pm, 2 July & 16 July 2025 - 1pm-5pm

### **CMI Unit 525 Using Reflective Practice to Inform Personal and Professional Development**

(over 4 sessions) Q

31 July, 14 August, 28 August, 11 September 2025, 9am - 1pm

### **CMI Unit 513 Managing Projects to Achieve Results** (over 4 sessions) Q

24 September, 16 October, 30 October, 13 November 2025, 9am - 1pm

### **CMI Unit 504 Managing Performance** (over 3 sessions) Q

27 November, 4 December, 18 December 2025, 1pm-5pm

### **CMI Unit 510 Managing Conflict** (over 3 sessions) Q

8 January, 22 January, 5 February 2026, 9am-1pm

### **CMI Unit 507 Principles of Delivering Coaching and Mentoring** (over 3 sessions) Q

19 February, 5 March, 19 March 2026, 9am-1pm

Q Qualification course

\* Charges may apply for this course please contact us for funding eligibility

For further information

[ukspf@lmc.ac.uk](mailto:ukspf@lmc.ac.uk) • 01524 521223 • [lmc.ac.uk](http://lmc.ac.uk)



Funded by  
UK Government

**MULTIPLY**

EMPLOYER  
**HUB**  
@LMC



Lancaster &  
Morecambe  
College

## Taxi & Private Hire Driving\* Q

(All over 2 sessions)

29 & 30 April 2025, 9.30am-5pm

21 & 22 May 2025, 9.30am-5pm

24 & 25 June 2025, 9.30am-5pm

24 & 25 September 2025, 9.30am-5pm

29 & 30 October 2025, 9.30am-5pm

26 & 27 November 2025, 9.30am-5pm

## SUSTAINABILITY & GREEN SKILLS

### Understanding Domestic Retrofit Level 2 Award Q

Contact us to register on the waiting list

### EV Charging Level 3 Award Q

Contact us to register on the waiting list

### Environmental Responsibilities in the Workplace Level 1 Q

Contact us to register on the waiting list

### Managing Business Responses to Environmental Challenges Level 2 Q

Contact us to register on the waiting list

### Carbon Reduction Plans & Net Zero

Contact us to register on the waiting list

### Sustainability & Environmental Education Level 5 Q

Contact us to register for the waiting list

Q Qualification course

\* Charges may apply for this course please contact us for funding eligibility

For further information

[ukspf@lmc.ac.uk](mailto:ukspf@lmc.ac.uk) • 01524 521223 • [lmc.ac.uk](http://lmc.ac.uk)